



# ALBERTA INDUSTRIAL FIRE PROTECTION ASSOCIATION

## Meeting Master

### MINUTES

December 2 & 3, 2010

Four Points Sheraton South - Edmonton

#### **MISSION STATEMENT:**

To promote awareness of industrial fire protection by information sharing, joint problem solving to minimize damage, loss and injury throughout the industry in the Province of Alberta.

**Thank you to our Sponsors:** Levitt-Safety  
Sutphen  
AIFPA

#### **Thursday, December 2 – Morning - Active Members Only**

Welcome / Housekeeping	Meeting called to order at 0815 Welcome and thank you to sponsors and presenters Master Member List circulated for confirmation of names and addresses
Members Introductions	All Active members who were present
Membership Fees	Stephen McDonald explained the reasoning behind raising the membership fees to \$250 for the 2011 year
Round Table Discussions	All Active members present – discussed industry incidents, issues and lessons learned <ul style="list-style-type: none"><li>• Anyone who has training videos for in-house training sessions, please contact Kory Fedorak and Hans Carr</li><li>• Fire Code Changes – Kevan Jess to host meeting to review the OH &amp; S Code and would appreciate AIFPA's feedback</li><li>• Vern Elliott would like to discuss the working relationships between the Municipal and Industrial areas</li></ul>
Actionable - Kerri	Revise constitution to reflect \$250 membership fee describing where the money will be used

Employment Section on Website      Kerri A. Sinclair reminded all members that there is an employment section on the AIFPA website and if there are any jobs that they would like to advertise, please contact Kerri and she will have it placed on the website

1015 Presentation      Lakeland College Emergency Training Centre  
Presented by John Fedoriuk  
Presentation will be posted on [www.aifpa.org](http://www.aifpa.org)

1110 Presentation      Pioneer Safety  
Presented by Tim Unrah  
Presentation will be posted on [www.aifpa.org](http://www.aifpa.org)

**Thursday, December 2 – Afternoon - Active Members and Vendors**

Welcome / Housekeeping      Meeting called to order at 1305  
Welcome and thank you to sponsors and presenters  
Master Member and Vendor List circulated for confirmation of names and addresses

Member and Vendor Introductions      All members and vendors who were present

Agenda Review      Motion to Accept - Garry Barrett  
Seconded by Justin Wright

Previous Minutes Review      Motion to Accept – Tom Nash  
Seconded by Kory Fedorak

Secretary Treasurer Role      Thank you to Arnie Gess for his dedication to AIFPA  
Thank you to Kerri Sinclair for filling role until the nominations at the AGM

NFPA 1081 Industrial Firefighter Standard      Tom Nash made a motion that the core competencies will be adopted as the recommended standard for industry.  
All accepted this motion  
Actionable: Tom Nash, Garry Barrett and Chris Ringstad to meet with Lakeland College Emergency Training Centre to discuss changes to the standard

Actionable - Kerri      Email to Members stating the adopted recommendation of the core competencies being the accepted standard. Each industry will decide their own site specific JPRs

Secretary / Treasurer's  
Report

No correspondence  
Robert Barnsley – new rep for Levitt Safety replaces Melissa Buchanan.  
Rob McClelland no longer works for Levitt Safety

Website Stats for October and November 2010:  
547 visitors  
419 unique visitors  
1,602 page views

Current Bank Balance = \$11,817.80

Welcome new members:

- Enviro Trace - Arie Johnston – St. Albert – Vendor Member
- Capital Power Genesee Power Plant – Kimball Scott – Warburg – Active Member
- Starfield-Lion – Francesca Solano-Sylman – Toronto – Vendor Member
- Riddell Kurczaba Architects – Sandy MacKenzie – Calgary – Vendor Member
- Emergency Services Training & Consulting – Tony Gordon – Fort McMurray – Vendor Member

Membership Fees

Stephen McDonald informed the members and vendors of the increase in the 2011 AIFPA Membership fees to \$250 which would lower the need for sponsors for each meeting. Stephen made a motion to accept the \$250 membership fee Motion carried unanimously

Actionable - Kerri

Email to membership stating new amount is due in January  
Invoices to be sent to members and vendors

AIFPA Liaison Reports

AFCA - Corey Schram – Not in attendance  
AEMA - Clark Esler – Not in attendance

AIFPA Committee Reports

Vendor Committee – No report  
Training Committee Report – No report

1320 Presentation

Levitt-Safety  
Presented by Keith Lawrence  
Presentation will be posted on [www.aifpa.org](http://www.aifpa.org)

1350 Presentation Honeywell Safety Products  
Presented by Barry Borkowski  
Presentation will be posted on [www.aifpa.org](http://www.aifpa.org)

1515 Presentation Firetools and Marion Body Works  
Presented by Hadi Dehais and Jim Simpson  
Presentation will be posted on [www.aifpa.org](http://www.aifpa.org)

1545 Presentation Sutphen  
Presented by Dave Rider  
No Presentation available

1615 Presentation Strathcona Emergency Services  
Presented by Barry Bouwsema  
Presentation will be posted on [www.aifpa.org](http://www.aifpa.org)

Adjournment Meeting was adjourned at 1630

**Friday, December 3 - Morning - Active Members and Vendors**

Welcome & Housekeeping Meeting called to order at 0835  
President, Stephen McDonald, Welcome and thank you to sponsors and presenters

Member and Vendor Introductions All members and vendors who were present

2011 Meeting Schedule March 3 & 4 – Annual General Meeting held in Calgary  
June 2 & 3 – Edmonton  
September 1 & 2 – Calgary  
December 1 & 2 – Edmonton

0845 Presentation Cenovus  
Presented by Mike Baxter  
Presentation will be posted on [www.aifpa.org](http://www.aifpa.org)

0955 Presentation Ready Alert  
Presented by Peter Senchuk and Happy Rideout  
Online demonstration  
No presentation available

1025 Presentation Fire Force  
Presented by Tony Jumeau  
Presentation will be posted on [www.aifpa.org](http://www.aifpa.org)

1125 Presentation

Riddell Kurczaba

Presented by Sandy McKenzie

Presentation will be posted on [www.aifpa.org](http://www.aifpa.org)

Adjournment

Meeting was adjourned at 1215

Next Meeting

Annual General Meeting

March 3 & 4, 2011

Calgary, AB

Location to be determined