



ALBERTA INDUSTRIAL FIRE PROTECTION ASSOCIATION

Meeting Master

March 3 & 4, 2011
MINUTES

MISSION STATEMENT:

To promote awareness of industrial fire protection and emergency services by information sharing, joint problem solving to minimize damage, loss and injury throughout the industry in the Province of Alberta.

Thursday March 3		Morning
26 Active Members in attendance		
Welcome / Housekeeping	<p>The meeting called to order at 0825</p> <p>Welcome to Members</p> <p>Master Member List circulated for confirmation of attendance, names and addresses</p>	
Agenda Review and Acceptance	<p>Motion to Accept: Derrick Manning, Shell Albian Sands</p> <p>Seconded: Ron Cooper, Agrium</p> <p>Approved</p>	
Members Introduction	<p>All active members who were present</p> <p>Stephen welcomed new members:</p> <ul style="list-style-type: none"> - Ron Cooper, Agrium - Loyd Bacon, Retired member with Morrison Hershfield - Brad Straty, County of Two Hills - Richard Wegener, Golder Associates Ltd. <p>Stephen welcomed new attendee for March meeting:</p> <ul style="list-style-type: none"> - Tom Jahelka, Syncrude - Bill Heesing, Fort Saskatchewan Fire Department - Craig Lamb, Esso Imperial Oil <p>Hand out of balaclava's from Hadi Dehais with Fire Tools to active members. A big thank you to Hadi</p> <p>Ron Cooper from Agrium mentioned that the Canadian Aid for the Fire Services Abroad Foundation is always looking for used PPE</p> <p>Please contact Victor Hugo Fernandez at 780-458-7917 or vfernandez@cafsa.net to donate (www.cafsa.net)</p>	
Round Table Discussions	<p>All Active Members present – discussed industry incidents, issues and lessons learned</p>	

0950 Presentation	Communicating in a Crisis Presented by John Conley, Behr Energy Services Presentation to be posted on www.aifpa.org
1100 Presentation	Security Presented by Shane Wershler, Canadian Security Intelligence Services No presentation available

Thursday March 3		Afternoon
45 Active Members and Vendors in attendance		
Welcome / Housekeeping	Meeting called to order at 1310 It was discussed that the scheduled June AIFPA meeting be held in conjunction with the AFCA in Red Deer on May 29, 2011 Rooms have been blocked at the Black Knight Inn Please check www.afca.org for information regarding golf registration, sponsorships and registration forms The AIFPA Constitution was reviewed by the Executive. It will be sent out in draft form for the members input. ACTION: Kerri to send out to active members and vendors	
Active Members and Vendors Introductions	All members and vendors who were present Review of Mission Statement to include “emergency”	
Agenda Review and Acceptance	No additions or changes Motion to Accept: Garry Barrett, Syncrude Seconded by: Loyd Bacon, Morrison Hershfield Approved	
Previous Minutes Review and Acceptance	The previous minutes were read by Kerri Sinclair Motion to accept: Justin Wright, Williams Fire and Hazard Control Seconded by: Hans Carr, Suncor Edmonton Refinery Approved	
Secretary Treasurer Report	Balance as of March 3, 2011 is \$13,676.23 No correspondence	
Secretary Treasurer Election	Kerri Sinclair was nominated to serve one year in this position Approved	
AEMA Update	Clark read the following correspondence submitted from Chris Senaratne at AEMA: The Fire and Emergency Services Training Initiative (FESTI) project is on the wrap up phase as far as	

	<p>presentation of the final report to the Hon. Minister of Municipal Affairs. Information gathering, information analysing, looking at options, and coming up with recommendations for an Alberta Public Safety System and more importantly an Alberta Public Safety Training System are being finalised. A cross discipline Integration Workshop was held on January 27 to go through the information that came up at the working groups and focus groups. A draft final report will be presented to about 20 cross government senior officials such as Assistant Deputy Ministers (03 March) and the report will be tweaked based on their take and feedback. The final report will be ready for delivery to the Honourable Minister of Municipal Affairs on 31 March, 2011. It will then go through the normal government ministerial review process for funding and implementation. No timelines are known at this stage. The report cannot be shared with the general public in keeping with normal governmental protocol until the Minister decides to release it.</p> <p>Certifications in the fire discipline are progressing well. Alternative methods for obtaining certification are being expanded. Textbook based training and evaluations are increasing. Certification to Fire Fighter, Hazardous Materials Personnel, Aerial Apparatus Driver / Operator is now possible through textbook based training and neutral provincial evaluations. Industrial Fire Fighter, Pumper Driver / Operator, Airport Fire Fighter, Fire Officer is next in line for textbook based certifications.</p>
1400 Presentation	Garry Barrett's Retirement Presentation of gift and cake from AIFPA Executive
1410 Presentation	Leadership Development Presented by Colleen Stewart (Extarran) No presentation available
1520 Presentation	Disposable Clothing, Traffic Control and Jackson Safety Traffic Signs Gord Laughy, Kimberley Clark No presentation available
1545 Presentation	AFC/SCA Responsibilities Kevan Jess, Alberta Municipal Affairs Presentation to be posted on www.aifpa.org
Adjournment	The meeting was adjourned at 1640
<i>Behr Energy Reception</i>	<i>Thank you to Behr Energy for hosting the AGM Reception</i>

Friday March 4		Morning
40 Active Members and Vendors in attendance		
Welcome / Housekeeping	The meeting was called to order at 0840 Welcome to Members Master Member List circulated for confirmation of attendance, names and addresses	
Active Members and Vendors Introductions	All members and vendors who were present	
0850 Presentation	Implementing Culture for a Safe Work Place Doug Webb, SDS Consulting Presentation to be posted on www.aifpa.org	
1000 Presentation	WCSS Roles and Responsibilities Al McFadyen, Western Canadian Spill Services No presentation available Refer to website www.wcss.ab.ca for information	
1050 Presentation	Mass Notification Kirk Thordobson, Morrison Hershfield Presentation to be posted on www.aifpa.org	
1135 Presentation	New Product Scott Rusk, On Site Fire Protection Services Ltd. ACTION: Kerri to add Scott to September 2011 agenda	
1145 Presentation	Slideshow Sandy McKenzie, Riddell Kurczaba No presentation available	
Adjournment	The meeting was adjourned at 1200	
Next Meeting	The next meeting will be held in Red Deer at the Black Knight Inn on Sunday May 29, 2011	